



Epiphany- Venue Rental Agreement

This agreement is made, entered into and effective on _____, 20____ (date), by and between Rental Owner’s Group, Inc. d/b/a Homeowner’s Collection, (HOCO), P.O. Box 4812, Santa Rosa Beach, FL as Lessor and:

Lessee:

Name _____

Address _____

City _____ State _____ Zip Code _____

Home Phone _____

Work Phone _____

Cell Phone _____

Email Address _____

Best way to reach you during normal business hours (check one):

home _____ work _____ cell _____ email _____ text _____

Best way to reach you after business hours or on weekends (check one):

home _____ work _____ cell _____ email _____ text _____

Use of Venue:

A. Lessor agrees to make Epiphany available to Lessee on _____, 20____ for the purpose of hosting a _____.

B. Lessee understands that Epiphany will only be available for use during the dates and times defined in this agreement as indicated and initialed by both parties below:

Date: _____

Time: _____

Date: _____

Time: _____

Lessee Acknowledgement: _____

Lessor Acknowledgement: _____

Venue Rental Fee:

- A. Lessee agrees to pay \$_____ plus 12% tax/fee for the use of Epiphany roof top venue and Reverie two bedroom unit on the dates and times outlined above.
- B. Lessee understands that a 50% deposit is due on the date this contract is executed and payment in full is due 60 days prior to the event.
- C. Lessee acknowledges that should the need to cancel this agreement arise, they will forfeit their 50% deposit unless Lessor finds a new Lessee for the same time period. Furthermore, should the need to cancel the venue arise within 60 days of the event, Lessee will forfeit 100% of the fee unless the Lessor can find a new Lessee for the same time period.

Usage Guidelines:

- A. Lessee understands and agrees to abide by all policies outlined in the attached Schedule A as established by the Epiphany homeowner.
- B. Lessee understands and agrees that a professional wedding planner must be obtained for the event.
- C. Lessee acknowledges that parking in the Seaside community is limited and that all events must come with a parking plan appropriate for the number of expected guests and approved by HOCO at least two weeks prior to the event.
- D. Lessee acknowledges that failure to strictly comply with all requirements can result in fines up to \$500.00 per occurrence.

Lessor Responsibilities:

- A. HOCO will be responsible to ensure that proper cleaning/trash removal is performed before and after the event.
- B. HOCO will have a representative on site before, after, and during the event to assist with any last minute needs requested by Lessee.
- C. HOCO will provide Security for the duration of the event.
- D. Upon request, HOCO will provide Lessee with a list of recommended service providers to assist in planning and coordination needs.

In accordance with the guidelines set forth herein, Lessee and Lessor mutually agree as evidenced by the signatures below:

Signed, sealed and delivered in the presence of:

Lessor:

The Rental Owners Group, Inc. d/b/a The Homeowner's
Collection at Seaside, FL

By:

Its:

Date:

Lessee:

Name (Print):

Signature:

Date:

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