



**Seaside Interfaith Chapel, LLC – 2021/2022 Rental Agreement**

This agreement is made, entered into and effective on \_\_\_\_\_(date), by and between Homeowner’s Collection, Inc. (HOCO), P.O. Box 4812, Santa Rosa Beach, FL 32459 as Lessor and:

**Lessee:**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Best way to reach you during normal business hours (check one):

home \_\_\_\_\_ cell \_\_\_\_\_ email \_\_\_\_\_ text \_\_\_\_\_

Best way to reach you after business hours or on weekends (check one):

home \_\_\_\_\_ cell \_\_\_\_\_ email \_\_\_\_\_ text \_\_\_\_\_

*Bride’s name* \_\_\_\_\_

*Groom’s name* \_\_\_\_\_

**Use of Venue:**

A. Lessor agrees to make the Seaside Interfaith Chapel available to Lessee on \_\_\_\_\_, 20\_\_, for the purpose of hosting a \_\_\_\_\_ (please indicate type of event).

B. Lessee understands that the Seaside Interfaith Chapel will only be available for use during the dates and times defined in this agreement as indicated and initialed by both parties below:

Rehearsal Date: \_\_\_\_\_

Rehearsal Time: \_\_\_\_\_ (Rehearsal times are not guaranteed until 30 days out)

Event Date: \_\_\_\_\_

Event Time: \_\_\_\_\_

Lessee Acknowledgement: \_\_\_\_\_

Lessor Acknowledgement: \_\_\_\_\_

### Venue Rental Fees:

- A. Lessee agrees to pay \$7000 plus all applicable fees and taxes for the use of the Chapel facility on the dates and times outlined above. Fees attached as Schedule A to this agreement.
- B. Lessee understands the Chapel sound system can be used for the event, which must be operated by a Chapel designee. Fee for such use is \$300 plus applicable tax.
- C. Lessee understands that a 50% deposit is due on the date this contract is executed and payment in full is due 60 days prior to the event.
- D. Lessee acknowledges that should the need to cancel this agreement arise, they will forfeit their 50% deposit unless Lessor finds a new Lessee for the same time period. Furthermore, should the need to cancel the venue arise within 60 days of the event, Lessee will forfeit 100% of the fee unless the Lessor can find a new Lessee for the same time period.

### Insurance

- A. Lessee agrees and understands that a \$250 insurance fee, in addition to the Chapel Venue Rental Fee, will be charged to defray costs associated with insurance, along with maintenance and upkeep of the Seaside Interfaith Chapel, Inc.

### Usage Guidelines:

- A. The following are policies governing weddings and other ceremonies conducted at the Chapel. Although use of the Seaside Interfaith Chapel by other faiths is encouraged, these policies are formed by our predominantly Judeo-Christian experiences over the last two decades and, accordingly, weddings and ceremonies of other faiths require express board approval.**
- B. Lessee understands and agrees that an approved wedding planner must be obtained for the event within thirty days of signing contract, and agrees that only approved vendors, per Schedule B of this agreement, will be allowed to manage the event.
- C. Lessee understands and agrees to abide by all policies outlined below as established by the Seaside Interfaith Chapel Board of Directors.
  - Chapel capacity is 175.\*
  - Guest seating in the balcony area upstairs is not allowed as musicians and photographers occupy that space.
  - If removal of the sandstone/shell cross is requested, ONLY the staff of the Chapel may move, store, and reposition after the event. The American Flag, 2 pewter candlesticks, the 4 wooden chairs, and the wooden podium may be moved; a representative of HOCO must handle all movement and all items must be returned to their proper location immediately after each event. The altar may not be moved.
  - During the holiday season there will be decorations in the Chapel that may not be removed.
  - In accordance with the Seaside Interfaith Chapel, LLC by-laws, no wedding may be performed without being conducted by a licensed ordained minister, priest, or rabbi of Judeo-Christian faith and without the approval of the Board of Directors. Same sex marriages are not permitted in the Chapel nor on its

grounds. We respectfully request that brides consider the Seaside Interfaith Chapel minister for wedding ceremonies.

- The addition of staples, nails, hooks, etc. is not allowed on the interior or exterior of the Chapel. Only 3M Command Strips may be used (no other brand). Florists may use the existing hardware that is pre-placed and permanent in the Seaside Interfaith Chapel, however there is to be no draping of anything over the sconces on the wall.
- Aisle runners are prohibited.
- Food and Beverage (excluding water) are prohibited inside the Chapel.
- Alcoholic beverages are prohibited inside the Chapel.
- A Chapel designee must operate the in-house sound system. There is an additional charge to use the sound system as noted under Venue Rental Fees.
- Amplified music is prohibited on the Seaside Interfaith Chapel grounds which include the lawn and courtyard.
- The use of lit candles is prohibited in the 8 wall sconces.
- No petals are allowed to be thrown inside the Chapel. However, live flower petals can be used to toss outside on the Chapel lawn.
- Passenger vehicles of 25-29 passengers are allowed in Seaside, nothing larger given our narrow streets.
- Depending on other events occurring in the Seaside community at the time of your event, a parking/transportation plan may be required.
- Floral arrangements left for our Sunday services are very much appreciated.

D. Lessee acknowledges that failure to strictly comply with all requirements above can result in fines up to \$500 per occurrence.

**Lessor Responsibilities:**

- A. HOCO will be responsible to ensure that proper cleaning is performed before and after the event.
- B. HOCO will have a representative on site before, after, and during the event to assist with any last-minute needs and to move any permissible items as outlined above requested by Lessee.
- C. HOCO, with reasonable notice, will make the facility available to Lessee and Lessee's designees for planning and coordination purposes.

In accordance with the guidelines set forth herein, Lessee and Lessor mutually agree as evidenced by the signatures below:

**Lessor:**

The Rental Owners Group, Inc. d/b/a The Homeowner's  
Collection at Seaside, FL

\_\_\_\_\_  
By:

Its:

Date:

**Lessee:**

\_\_\_\_\_  
Name (Print):

Signature:

Date: