



Seaside Interfaith Chapel - Rental Agreement

This agreement is made, entered into and effective on _____(date), by and between Homeowner’s Collection, Inc. (HOCO), P.O. Box 4812, Santa Rosa Beach, FL as Lessor and:

Lessee:

Name _____

Address _____

City _____ State _____ Zip Code _____

Home Phone _____

Work Phone _____

Cell Phone _____

Email Address _____

Best way to reach you during normal business hours (check one):

home _____ cell _____ email _____ text _____

Best way to reach you after business hours or on weekends (check one):

home _____ work _____ cell _____ email _____ text _____

Bride name _____

Groom name _____

Use of Venue:

A. Lessor agrees to make the Seaside Interfaith Chapel available to Lessee on _____, 20__, for the purpose of hosting a _____ (please indicate type of event).

B. Lessee understands that the Chapel will only be available for use during the dates and times defined in this agreement as indicated and initialed by both parties below:

Date: _____

Time: _____ (Rehearsal times are not guaranteed until 30 days out)

Date: _____

Time: _____

Lessee Acknowledgement: _____

Lessor Acknowledgement: _____

Venue Rental Fee:

- A. Lessee agrees to pay \$6350.00 plus tax for the use of the Chapel facility on the dates and times outlined above. Fees attached as Schedule A to this agreement.
- B. Lessee agrees to pay an additional **\$300.00** for the use of the sound system.
- C. Lessee understands that a 50% deposit is due on the date this contract is executed and payment in full is due 60 days prior to the event.
- D. Lessee acknowledges that should the need to cancel this agreement arise, they will forfeit their 50% deposit unless Lessor finds a new Lessee for the same time period. Furthermore, should the need to cancel the venue arise within 60 days of the event, Lessee will forfeit 100% of the fee unless the Lessor can find a new Lessee for the same time period.

Insurance

- A. Lessee agrees and understands that The Seaside Interfaith Chapel, Inc. will secure General Liability Insurance, in accordance with Schedule B, to protect the interest of the Lessor and the Lessee and their guests during their rental agreement period schedule.
- B. A charge for **\$250.00** will be collected. This fee is in **included** in the venue rental fee noted above.

Usage Guidelines:

- A. Lessee understands and agrees that an approved wedding planner must be obtained for the event.
- B. Lessee understands and agrees that only approved vendors will be allowed to participate.
- C. Lessee understands and agrees to abide by all policies outlined below as established by the Seaside Interfaith Chapel Board of Directors.
 - Altar items, to include the large wooden altar table and 4 wooden chairs are to remain in existing locations and are not to be moved. Outside urns are not to be moved.
 - During the holiday season there will be decorations in the Chapel that may not be moved.
 - The American flag, 2 pewter candlesticks and the wooden podium may be moved or removed. However, these will be moved by a HOCO representative.
 - In accordance with the Seaside Interfaith Chapel by-laws, same sex marriages are not permitted in the Chapel nor on its grounds.
 - Marriages outside of the Christian (all denominations) and Jewish faiths may not be performed as defined by the Seaside Interfaith Chapel Board of Directors. It must be an ordained minister, rabbi, or priest.
 - No justice of the peace or notary republic may perform a ceremony in the Chapel.

- The addition of staples, nails, hooks, etc. is not allowed to include exterior structures. Only 3M Command strips may be used (no other brand). Florists may use the existing hardware that is pre-placed and permanent in the Seaside Chapel, however there is to be no draping of anything over the sconces on the wall.
 - Aisle runners are prohibited.
 - Food and Beverage (excluding water) are prohibited.
 - Alcoholic beverages are prohibited inside the Chapel!
 - An individual designated by Chapel BOD must operate the in-house chapel sound system. There is an additional charge to use the sound system.
 - Amplified music is prohibited on the Seaside Chapel grounds to include the lawn and courtyard.
 - The use of lit candles is prohibited in the 8 sconces on the walls. Battery operated or LED candles may be used instead. Glass cylinders may not be removed and no greenery is to be hung from the sconces.
 - No petals are allowed to be thrown inside the Chapel.
 - Only live flower petals are to be used to toss outside on the Chapel lawn.
 - Please consider the Chapel minister for wedding ceremonies
 - Floral arrangements left for our Sunday services are very much appreciated.
- D. Lessee acknowledges that failure to strictly comply with all requirements below can result in fines up to \$500.00 per occurrence.
- E. Lessee acknowledges that parking in the Seaside community is limited and that all events must come with a parking plan appropriate for the number of expected guests and approved by HOCO at least two weeks prior to the event.

Lessor Responsibilities:

- A. HOCO will be responsible to ensure that proper cleaning is performed before and after the event.
- B. HOCO will have a representative on site before, after, and during the event to assist with any last minute needs and to move any permissible items as outlined above requested by Lessee.
- C. HOCO, with reasonable notice, will make the facility available to Lessee and Lessee's designees for planning and coordination purposes.
- D. Upon request, HOCO will provide Lessee with a list of approved service providers to assist in planning and coordination needs.

In accordance with the guidelines set forth herein, Lessee and Lessor mutually agree as evidenced by the signatures below:

Signed, sealed and delivered in the presence of:

Lessor:

The Rental Owners Group, Inc. d/b/a The Homeowner's
Collection at Seaside, FL

By:

Its:

Date:

Lessee:

Name (Print):

Signature:

Date: